



SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

Board of Trustees Annual Organization Board Meeting
December 12, 2023
District Office Board Room & Zoom Meeting Video Conference
5:00 PM

Join Via Computer (Link Below) / Smartphone (Zoom App) / Tablet (Zoom App):
URL/Link: <https://zoom.us/j/94429740704?pwd=RjUxd3E1SGl4ZkFNc0NIUTRl0xvUT09>
OR Join Via Phone Call: (669) 900-9128 or (253) 215-8782
Meeting ID: 944 2974 0704
Password: 169964

Mission and Vision

The South Whittier School District holds students and staff to rigorous standards in order to prepare every scholar for 21st Century success in college and the workforce, within a safe and supportive environment.

Our students are challenged to reach their full potential and develop their curiosity and thirst for discovery.

Our district celebrates our families' diverse traditions, cultures, and languages as foundations for learning.

AGENDA

1. PRELIMINARY

1.1. Call to Order.

2. CLOSED SESSION (5:00PM – 5:50PM)

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

2.1. Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association. Agency Negotiators: Dr. Gary Gonzales, Dr. Marti Tienda-Ayala, Dr. Rebecca Rodriguez, Aubrey Craig (**Government Codes Section 3549.1 and 54957.6**)

2.2. Classified -Public Employee Appointment/Employment/Evaluation

2.3. Classified -Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

2.4. Certificated -Public Employee Appointment/Employment/Evaluation

2.5. Certificated -Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

2.6. Consideration of Student Discipline: Pursuant to Education Code Section 48900(a)(1), 48900(b), 48915(c)(2). Report No. 23-24-01

3. OPEN SESSION (6:00PM)

3.1. Pledge of Allegiance

3.2. Mission and Vision

3.3. Report on Closed Session Items

The Superintendent will report related to any action taken in closed session.

4. ORGANIZATION OF THE BOARD

4.1. Recognition of Service of Board President

4.2. Nomination and Election of the Officers

4.2.1. Nomination and Election of the President

Call for Nominations.

Motion: ___ Seconded: ___ VOTE: YES ___ NO ___ Abstain ___ Absent ___

4.2.2. Nomination and Election of the Vice President

Call for Nominations.

Motion: ___ Seconded: ___ VOTE: YES ___ NO ___ Abstain ___ Absent ___

4.2.3. Nomination and Election of the Clerk

Call for Nominations.

Motion: ___ Seconded: ___ VOTE: YES ___ NO ___ Abstain ___ Absent ___

4.2.4. Nomination and Election of the Secretary of the Board

It is customary to elect the Superintendent, Dr. Gary Gonzales, as Secretary of the Board.

Motion: ___ Seconded: ___ VOTE: YES ___ NO ___ Abstain ___ Absent ___

5. CONTINUATION OF BOARD MEETING BY THE NEW BOARD PRESIDENT

5.1. Roll Call:

BOARD OF TRUSTEES:

Elias Alvarado

Sylvia V. Macias

Jan Baird

Francisco Santana

Dr. Natalia Barajas

ADMINISTRATORS:

Dr. Gary Gonzales, Superintendent

Dr. Rebecca Rodriguez, Associate Superintendent of Educational Services

Dr. Marti Tienda-Ayala, Associate Superintendent of Human Resources

Aubrey Craig, Associate Superintendent of Business Services

STAFF:

Kurby Flores, Executive Assistant to the Superintendent

6. APPROVAL OF AGENDA

The Superintendent recommends approval of the December 12, 2023 Agenda as presented.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain ___ Absent ____

7. ORGANIZATION OF THE BOARD

7.1. Nomination and Selection of the Board Representative for electing members to the County Committee on School District Organization (Currently Elias Alvarado)

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain ___ Absent ____

7.2. Nomination and Selection of the Board's voting delegate to the annual meeting of the Los Angeles County School Trustee Association (Currently Dr. Natalia Barajas)

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain ___ Absent ____

7.3. Nomination and Selection of two Board Members to serve as the representative and alternate on the Hearing Committee to Consider Student Expulsion (Currently-Board Representative – Jan Baird and Alternate – Francisco Santana)

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain ___ Absent ____

7.4. Nomination and Selection of two Board Members to serve as the representative and alternate on the Wellness Committee (Currently - Jan Baird, Alternate - Sylvia V. Macias)

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain ___ Absent ____

7.5. Nomination and Selection of two Board Members to serve as the representative and alternate on the DAC/PAC/DELAC Committee (Currently - Elias Alvarado, Alternate – Dr. Natalia Barajas)

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain ___ Absent ____

7.6. Nomination and Selection of two Board Members to serve as the representative and alternate on the Curriculum Council (Currently - Sylvia V. Macias, Alternate – Francisco Santana)

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain ___ Absent ____

7.7. Appointment of the Superintendent or his/her designee to serve as the Board Representative to the following committees: 1) Whittier Area Self Insurance Authority (WASIA) 2) Whittier Area Liability & Property Self Insurance Authority (WALPSIA)

It is recommended that the Superintendent, Dr. Gary Gonzales or a designee be appointed as the Board Representative to the:

- 1) Whittier Area Self Insurance Authority (WASIA)
- 2) Whittier Area Liability & Property Self Insurance Authority (WALPSIA)

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain ___ Absent ____

7.8. Call for Nominations for CSBA Delegate Assembly

It is recommended that the Board of Trustees consider any CSBA member board eligible to nominate board member(s) within their geographical region or subregion.

Nomination: _____

Nomination: _____

Motion: ____ Seconded: ____ VOTE: Yes ___ No ___ Abstain: ___ Absent: ____

8. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

9. REPORTS

9.1. PRESENTATION: First Interim Financial Report 2023-2024

10. PUBLIC COMMENTS

During this time, Members of the public may without arrangement, make representations to address the Board on matter related to agenda and non-agenda items. A total of 21 minutes are provided so members of the public can address the Board. Unless otherwise determined by the Board, speakers are limited to three (3) minutes. If you wish to address the Board of Trustees, please complete the form, "Request to Address the Board", located at the sign-in table, and present to the Executive Assistant to the Superintendent. The Superintendent may refer the matter to the proper department for review.

11. CONSENT

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. They will be acted on by the Board as one item. Items may be pulled and acted on individually. If any Board member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the Agenda.

The Superintendent recommends the Board of Trustees review and approve Consent agenda items 11.1 through 11.6 as presented.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain ___ Absent ____

11.1. Approval of Minutes – November 14, 2023 Regular Board Meeting

11.2. Purchase Order List # 6

11.3. Contract/Memorandum of Understanding (MoU) List # 10

The attached contract list summarizes each contract by providing the contract number, name of the contractor, a description of the service, the duration of the contract, and the cost.

11.4. Travel and Conference Report # 4

11.5. Field Trip Report # 4

11.6. Express Voucher Report for November 1, 2023 to November 30, 2023

12. WRITTEN COMMUNICATION TO THE BOARD

No items submitted for this section of the agenda.

13. GOVERNING BOARD

The Superintendent recommends the Board of Trustees approve Governing Board agenda item 13.1 as presented.

Motion: ___ Seconded: ___ VOTE: Yes ___ No ___ Abstain: ___ Absent: ___

13.1. Consider Adoption of Certification of Signatures, Resolution No. 23-24-012

Adoption of Resolution No. 23-24-012, Certification of Signatures, to authorize signatures as required by law, authorizing Dr. Gary Gonzales, Aubrey Craig, Dr. Rebecca Rodriguez, Dr. Martha (Marti) Tienda-Ayala, Gurmeet Jandu to sign warrant orders for salary payment, notices of employment and contracts effective December 12, 2023 through December 31, 2024.

Adoption of Resolution No. 23-24-012, Certification of Signatures, to authorize signatures as required by law authorizing Ian Guajardo to sign Facility, Maintenance & Operations Documents, Irving Sánchez to sign Information & Technology Documents, Diana Huizar to sign Special Education & Student Services Documents, Dr. Reanna Mendoza to sign Complaint Documents and Parent Engagement and Assessment Documents, and the Supervisor of Nutrition Services to sign Food Services Documents. Effective December 12, 2023 through December 31, 2024.

14. REVIEW AND ADOPTION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS (SECOND READING)

The Board of Trustees will conduct a second reading and possible approval of the following proposed Board Policies and Administrative Regulations agenda items 14.1 through 14.5. The Superintendent recommends the Board of Trustees review and approve the Board Policies and Administrative Regulations as presented.

Motion: ___ Seconded: ___ VOTE: Yes ___ No ___ Abstain: ___ Absent: ___

14.1. AR 4161.1 Personal Illness / Injury Leave (SECOND READING)

14.2. BP 1230 School-Connected Organizations (SECOND READING)

14.3. AR 1230 School-Connected Organizations (SECOND READING)

14.4. BP 5141.5 Mental Health (SECOND READING)

14.5. BP 5141.6 School Health Services (SECOND READING)

15. EDUCATIONAL SERVICES

The Superintendent recommends the Board of Trustees approve Educational Services agenda items 15.1 through 15.3 as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

15.1. 2023-2024 Single Plan for Student Achievement (SPSA)

15.2. Approval of District Representatives to the Whittier Area Cooperative Special Education Program Advisory Committee

The Education Code requires that all Special Education Local Plan Areas (SELPA) maintain a Community Advisory Committee (CAC). The CAC is an advisory group that provides input to the SELPA’s Local Plan. The committee is composed of parents of students with disabilities, general and special education teachers, specialists and other school personnel or representatives of community agencies concerned with the needs of individuals with disabilities. According to the Education Code, one half or more of the CAC members shall be parents of students in school districts. CAC membership shall be appointed by governing boards of the Local Plan and appointment shall be for a period of two years. The district is prepared to present nominations to the governing board for approval.

The following names, with their position, are submitted to the board as district representatives for the period of December 12 2023 through June 30, 2025 on the Whittier Area Cooperative Special Education Program Community Advisory Committee.

<u>Name</u>	<u>Position</u>
Cheryl Goodman	Voting Member
Adriana Franco	Alternate Voting Member
Tracy Boeltl	District Representative

15.3. Expanded Learning Opportunities Program Plan Guide

16. BUSINESS SERVICES

The Superintendent recommends the Board of Trustees approve Business Services agenda item 16.1 as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

16.1. First Interim Report (2023-2024)

The Education Code requires school districts to submit interim financial reports twice a year. The First Interim report reflects actual transactions through October 31, 2023 and must be submitted to the County office of Education for review in December 2023.

As part of the First Interim report, each school district must certify that its financial status is positive, qualified, or negative. Each of these terms is defined below:

- A positive certification means that the district will meet its financial obligations for the current fiscal year and subsequent two years.
- A qualified certification means that the district may not meet its financial obligations for the current fiscal year or two subsequent years.
- A negative certification means that the district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.

As discussed in this report, the South Whittier School District is submitting a positive certification for the 2023-2024 First Interim Report.

The information attached highlights changes since the adopted budget and projections for 2023-2024, 2024-2025, and 2025-2026.

17. BOND MEASURE QS

The Superintendent recommends the Board of Trustees approve Bond Measure QS agenda item 17.1 as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

17.1. Purchase Order List # 6 (Bond)

18. HUMAN RESOURCES

The Superintendent recommends the Board of Trustees review and approve Human Resources agenda items 18.1 through 18.5 as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

18.1. Classified Personnel Report # 6

18.2. Certificated Personnel Report # 6

18.3. Job Description - District Nurse

18.4. Certificated Salary Schedule A

18.5. 2023-2024 SWSD / SWTA Retirement Incentive MoU

19. BOARD OF TRUSTEES DISCUSSION GUIDE FOR FUTURE RECOMMENDATIONS

20. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held

January 16, 2024 at 4:30 p.m.

District Office Board Room, 11200 Telechron Ave., Whittier, CA 90605
& Via Zoom Conference